

Notice

DAC/IQAC/36, dated 14.07.2021

A meeting of the Internal Quality Assurance Cell is hereby convened on 28.07.2021 at 7-30 p.m. in online mode to consider the following agenda. All members are requested to kindly join the meeting virtually.

[Meeting to be held in online mode]

**Sd/- Amitabha Roy**  
**Coordinator**  
**Internal Quality Assurance Cell**  
**Dinabandhu Andrews College**

**Agendum-1**

**Bills for Leave Encashment of six (06) employees [three members of Non-teaching staff and 3 members of teaching staff]**

The Coordinator of the IQAC informed the members that the college had submitted the bills for Leave Encashment of six retired staff (3 teachers and 3 non-teaching staff) against which payments have already been made by the college through HRMS. In the meantime, however, the Education Directorate has revised the pay of these six retired employees as per the revision of pay with retrospective effect.

The members considered the matter with due importance and adopted the following unanimous resolution:

Resolved unanimously that the Principal be requested to kindly submit the Arrear Bill for Leave Encashment of the following retired colleagues in terms of the revision of pay w.e.f. 01.01.2016:

1. Dr. Debasish Poddar (retired on 31.12.2016)
2. Afroz Akhtar (retired on 30.09.2016)
3. Late Mrinal Kanti Mali (died on 23.09.2016)
4. Ashoke Kumar Karmakar (retired on 30.11.2016)
5. Atanu Talukdar (retired on 29.02.2016)
6. Sankar Das (retired on 30.04.2016)

**Agendum-2**

**Consideration of the terminal benefit of Smt. Mili Chakraborty**

The Coordinator of the IQAC informed the members that Smt. Mili Chakraborty (Gr. C) retired on 30.04.2021 on attaining the age of superannuation of 60 years. As per convention of the college the proposal for terminal benefit (Leave Encashment) against the accumulated Earned Leave in her account. The members present in the meeting duly considered the

matter and requested the Coordinator to adopt the following resolution unanimously:

Resolved that the Principal be requested to send the papers for the terminal benefit of Smt. Mili Chakraborty (Gr. C) retired on 30.04.2021 on attaining the age of superannuation of 60 years as early as possible.

### **Agendum-3**

#### **Continuation of online classes in the prevailing COVID situation**

The matter of holding regular classes of all semesters of B.A./B.Sc./B.Com. and PG-Semesters was duly by the members of the IQAC. After long deliberation, it was resolved that the teachers be requested to continue taking classes in online mode till the COVID situation persists.

### **Agendum-4**

#### **Proposal for organizing the student centric subject specific seminars/ webinars/ workshops/ conference.**

The IQAC is requesting authorization from the Principal to organize subject-specific seminars, webinars, workshops, conferences, and other student-centered events on a yearly basis. Below are some of the listed programs:

<b>Sl. No.</b>	<b>Probable Name of the Seminars/ Workshops/ Conferences</b>	<b>Tentative Month of the Programme</b>
1	Webinar on the science of induced fish breeding	September 2021
2	Webinar on building a cutting edge carrier	February 2022
3	Webinar on liquid biopsy and cancer	February 2022

### **Agendum-5**

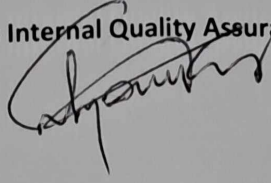
#### **Proposal for organizing the out-reach/ extension programme, awareness programme, gender sensitization programme, staff administrative training programme, cultural events and special day celebration programme.**

The IQAC is seeking permission from the Principal to organize various out-reach/ extension programme, awareness programme, gender sensitization programme, staff administrative training programme, cultural events and special day celebration programme year-wise.

Meeting ended with vote of thanks to the Chair

Members present in the meeting of the Internal Quality Assurance Cell (IQAC) held on 28.7.2021

Somnath Mukhopadhyay, Chairman



Debasish Chattopadhyay, Member

Amitabha Roy, (Co-ordinator)

Amitabha Roy.

Tarun Pradhan, Member

Tarun P. Dhan

Jayanti Guha Roy, Member

Jayanti Guha Roy

Mandrita Bhattacharya, Member

Mandrita Bhattacharya

Sharmistha Sarkar, Member

Sharmistha Sarkar.

Maitrayee Bhattacharyya, Member

Rajesh Bera, Member

Rajesh Bera

Dibakar Sardar, Member

Dibakar Sardar

Joy Sarkar, Member

Joy Sarkar

Mithun Maji, Member

Mithun Maji

Sukanta Guha, Member

Sukanta Guha

Students' Representative